

No.: 01/BB-BKP/2020

MINUTES OF VOTE COUNTING

(Ref: obtaining shareholders' written opinion to pass the Resolution of the General Meeting of Shareholders)

VIETNAM DAIRY PRODUCTS JOINT STOCK COMPANY

- Pursuant to the Law on Enterprises No. 68/2014/QH13, dated 26/11/2014 and other related regulations;
- Pursuant to the Charter of Vietnam Dairy Products Joint Stock Company ("**Company**") approved by the General Meeting of Shareholders on 19/04/2019;
- Pursuant to the Written Opinion Form No. 01/PLYK-HDQT/2020, dated 15/05/2020 of the Board of Directors, relating to the amendment and supplementation of some contents in the Internal Regulations on Corporate Governance; and
- Pursuant to the Resolution of the Board of Directors approving the establishment of the Vote Counting Committee to conduct the vote-counting pursuant to the Written Opinion Form No. 01/PLYK-HDQT/2020, dated 15/05/2020 of the Board of Directors.

Today, dated 08/06/2020, at the head office of Vietnam Dairy Products Joint Stock Company, at No. 10 Tan Trao Street, Tan Phu Ward, District 7, Ho Chi Minh City, having Enterprise Registration Certificate No. 0300588569 initially issued by the Department of Planning and Investment of Ho Chi Minh City on 20/11/2003 (with 27th amendment on 12/10/2018), the Vote Counting Committee has counted the votes sent by the shareholders in order to pass the Resolution of the General Meeting of Shareholders as follows:

I. PERSONS PARTICIPATING IN VOTE COUNTING:

1. Members of Vote Counting Committee:

- Mrs. Le Thi Bang Tam - Head of the Vote Counting Committee
- Mr. Do Le Hung - Member
- Mr. Tran Chi Son - Member
- Mr. Diep Hong Khon - Member.
- Mrs. Tran Thai Thoai Tran - Member.

2. Vote counting supervisor:

- Mrs. Ta Hanh Lien - Vote counting supervisor

II. PURPOSE AND ISSUES NEED TO BE VOTES TO PASS THE RESOLUTIONS:

The Vote Counting Committee has counted the votes sent by the Shareholders to pass the Resolution approving the amendment and supplementation of some contents in the Internal Regulations on Corporate Governance of the Company.

Pursuant to the Written Opinion Form No. 01/PLYK-HDQT/2020, dated 15/05/2020 of the Board of Directors, the issues to be voted are: (1) amendment and supplementation of some contents in the existing Internal Regulations on Corporate Governance approved by the Annual General Meeting of Shareholders on 31/03/2018 and (2) ratifying the new Internal Regulations on Corporate Governance, incorporating amendment and supplementation mentioned above, in order to replace the existing Internal Regulations on Corporate Governance.

III. RESULTS OF VOTE COUNTING AS FOLLOWS:

1. Number of shareholders and total number of shares casting votes:

- The number of shareholders exercising the voting: **5,142 shareholders**.
- The total number of shares casting votes: **1,484,408,832** shares, representing for **85.24%** of the total number of voting shares.

2. Record of voting status:

- Total number of issued voting ballots: **34,611** ballots, equivalent to **1,741,377,694** shares, representing for **100%** of the total number of voting shares.
- Total number of collected voting ballots: **5,142** ballots, equivalent to **1,484,408,832** shares, representing for **85.24%** of the total number of voting shares.
 - + Total number of valid voting ballots: **5,142** ballots, equivalent to **1,484,408,832** shares, representing for **85.24%** of the total number of voting shares.
 - + Total number of invalid voting ballots: **0** ballots, equivalent to **0** shares, representing for **0%** of the total number of voting shares.

3. Results of vote counting:

Once all the voting ballots have been checked, the votes will be consolidated pursuant to three (03) voting status: *Approved - Not approved - No opinion* for each issue and will be calculated in the form of percentage (%) rounded up to two (02) decimal places. The ballots identified as invalid voting ballots; ballots marked by shareholders/authorized representatives with “No opinion” status; and ballots which were not sent to the Company shall be considered “No opinion”.

4. The voting results for each issue:

- ***Issue 1: Amending and supplementing some contents of the existing Internal Regulations on Corporate Governance approved by the General Meeting of Shareholders on March 31st, 2018:***
 - + The number of shares approving this issue: **1,481,726,391** shares, representing for **85.09%** of the number of voting shares.
 - + The number of shares not approving this issue: **0** share, representing for **0%** of the number of voting shares.
 - + The number of shares having no opinion: **2,682,441** shares, representing for **0.15%** of the total of voting shares.
- ***Issue 2: Ratifying the new Internal Regulations on Corporate Governance incorporating the adjustments and amendments mentioned above in order to replace the existing Internal Regulations on Corporate Governance:***
 - + The number of shares approving this issue: **1,481,725,471** shares, representing for **85.09%** of the number of voting shares.
 - + The number of shares not approving this issue: **0** shares, representing for **0%** of the number of voting shares.
 - + The number of shares having no opinion: **2,683,361** shares, representing for **0.15%** of the number of voting shares.

IV. THE ISSUES WHICH HAVE BEEN APPROVED :

Pursuant to the Article 18.8 of the Company’s Charter, the approved issues are:

- ***Issue 1: amendment and supplementation of some contents of the existing Internal Regulations on Corporate Governance approved by the General Meeting of Shareholders on March 31st, 2018.***
- ***Issue 2: Ratifying the new Internal Regulations on Corporate Governance incorporating the adjustments and amendments mentioned above in order to replace the existing Internal Regulations on Corporate Governance.***

This Minutes of Vote Counting serves as the legal basis for the Chairwoman of the Board of Directors to act on and for behalf of the General Meeting of Shareholders to pass the Resolution approving (i) amendment and supplementation of some contents in the existing Internal Regulations on Corporate Governance approved by the Annual General Meeting of Shareholders on 31/03/2018; and (2) ratifying the new Internal Regulations on Corporate Governance, incorporating amendment and supplementation mentioned above, in order to replace the existing Internal Regulations on Corporate Governance.

The Voting Counting ends at 9:00 AM of the same day.

The Minutes of Vote Counting were read by the Head of Vote Counting Committee to all the persons participating in the process of vote counting.

All of the members of Vote Counting Committee and the Vote Counting Supervisor mutually agrees with all the contents of this Minutes and signed as below:

For and on behalf of the BOARD OF DIRECTORS:

- Mrs. **LE THI BANG TAM**
Chairwoman of Board of Directors

For and on behalf of the COMPANY:

- Mrs. **MAI KIEU LIEN**
General Director

VOTE COUNTING COMMITTEE:

- Mrs. **LE THI BANG TAM**
Chairwoman of Board of Directors
Head of Vote Counting Committee
- Mr. **DO LE HUNG**
Member of Board of Directors
Member of Vote Counting Committee
- Mr. **TRAN CHI SON**
Secretariat/Senior Finance Manager
Member of Vote Counting Committee
- Mr. **DIEP HONG KHON**
Senior Manager of Legal
Member of Vote Counting Committee
- Mrs. **TRAN THAI THOAI TRAN**
Director of Internal Control and Risk Management
Member of Vote Counting Committee

VOTE COUNTING SUPERVISOR:

- Mrs. **TA HANH LIEN**
Director of Internal Audit
Vote Counting Supervisor

