

No: 01/2025/BCQT-NLSG

Ho Chi Minh City, January 23, 2025

## REPORT ON CORPORATE GOVERNANCE FOR THE YEAR 2024

To: - State Securities Commission  
- Vietnam Stock Exchange

- Company Name: **Saigon Fuel Join Stock Company**
- Head office: 146E Nguyen Dinh Chinh, Phu Nhuan District, Ho Chi Minh City.
- Tel: 39 979 292      Fax: 39 979 555      Email: info@sfc.com.vn
- Charter Capital: VND 112,914,590,000
- Stock Code: **SFC**.
- Governance Model: General Meeting of Shareholders, Board of Directors, Audit Committee, General Director.

The implementation of internal audit: Company has issued the Internal Audit Regulations and established the Audit Committee under the Board of Directors.

### I. Activities of the General Meeting of Shareholders:

Saigon Fuel Joint Stock Company (SFC) begins the fiscal year from October 1, 2023 to September 30, 2024. Based on the reports, proposals, and discussions, the General Meeting of Shareholders has approved the following matters:

No.	Resolution No.	Date	Content
1	26/2024 NQ-NLSG	25/12/2024	<p>The resolution approved 8 matters within the authority of the 2024 Annual General Meeting of Shareholders (<i>for the fiscal year from October 1, 2024, to September 30, 2025</i>) as follows:</p> <p>1/ Report on the business performance for the 2024 financial year; Report on the activities of the Board of Directors for the 2024 financial year; Business plan for the 2025 financial year; Activities of the Audit Committee.</p> <p>- Report of the Independent Member of the Board of Directors.</p>

			<p>2/ Approval of the audited financial statements and profit distribution for the 2024 financial year.</p> <p>3/ Approval of the key business targets for the 2025 financial year (from October 1, 2024, to September 30, 2025).</p> <p>4/ Approval of the proposal to select the audit firm for the 2024 financial statements and authorization for the Board of Directors to select the audit firm for the 2025 financial statements.</p> <p>5/ Approval of the proposal to select the supplier for the 2025 fuel purchase contract.</p> <p>6/ Approval of the proposal to amend and supplement the draft Charter of the company's organization and operations.</p> <p>7/ Approval of the proposal to amend and supplement the draft Regulations on the operation of the Board of Directors.</p> <p>8/ Approval of the proposal to amend and supplement the draft Internal Regulations on corporate governance.</p>
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## II. Activities of the Board of Directors:

### 1. Information about the members of the Board of Directors:

No.	Board of Directors' members	Title	The date of becoming/ceasing to be the member of the Board of Directors/ Independent Board Member	
			Date of appointment	Date of dismissal
1	Mr. Le Trong Hieu	Chairman	6/4/2015	
2	Mr. Trinh Ba Bo	Board Member - CEO	15/12/2022	
3	Mr. Nguyen Van Khoa	Independent Board Member	30/3/2018	
4	Mr. Vu Hung	Board Member	15/12/2022	
5	Mr. Nguyen Tuan Hai	Board Member	15/12/2023	

### 2. Meetings of the Board of Directors

No.	Board of Director' member	Number of meetings attended	Attendance rate	Reasons for absence
1	Mr. Le Trong Hieu	11/11	100%	
2	Mr. Trinh Ba Bo	11/11	100%	
3	Mr. Nguyen Van Khoa	11/11	100%	



4	Mr. Vu Hung	11/11	100%	
5	Mr. Nguyen Tuan Hai	10/11	91%	Business trip

- In 2024, the Board of Directors held 11 meetings via email and in person, discussing and agreeing on 25 resolutions after each meeting, concerning forecast changes, plans for the upcoming quarters, and other issues related to the company's operations within the scope of the Board's responsibility and authority, providing the Management Board with the basis for implementation. The resolutions of the Board of Directors were issued in accordance with the proper procedures, within their authority, and in compliance with the law and the company's regulations.

### 3. Supervising the Board of Management by the Board of Directors:

- The Board of Directors invites the Board of Management and Chief Accountant to attend regular and extraordinary Board meetings to report on the company's governance status during the period, as well as on any urgent tasks that arise, to provide timely guidance and enhance the effectiveness of the company's business operations. Additionally, the Board of Directors monitors the Board of Management through reports and emails or phone calls regarding the implementation of the business plan approved by the General Meeting of Shareholders and the execution of the Board's resolutions. Furthermore, the Audit Committee has been monitoring the financial situation, compliance, and risk management through its working mechanism with the independent audit firm.

Supervisory results: The Board of Directors evaluates that the Board of Management has made significant efforts in fulfilling its assigned tasks in 2024: Complying with current legal regulations, the company's charter, and operational regulations, and improving and strengthening the organizational system, controls, and management.

### 4. Activities of the Board of Directors' subcommittees:

- In 2024, the Audit Committee complied with the internal regulations on corporate governance approved by the General Meeting of Shareholders.

### 5. Resolutions of the Board of Directors:

No.	Resolution No.	Date	Content
1	01/2024 NQ-NLSG	29/01/2024	Sign the contract for hiring a Legal Advisor.
2	02/2024 NQ-NLSG	29/01/2024	The content of the terms of the fuel purchase contract and the approval to sign the 2024 contract with S.T.S Petroleum and Logistic Services Joint Stock Company.
3	03/2024/NQ-NLSG	01/03/2024	Select Ernst & Young Vietnam Limited Liability Company as the audit firm for the 2024 fiscal year.
4	04/2024/NQ-NLSG	10/05/2024	Sign lubricants purchase contract with S.T.S Tay Nam Bo One Member Limited Liability Company.
5	05/2024/NQ-NLSG	25/07/2024	Issue the Salary and Bonus Regulations

6	06/2024/NQ-NLSG	25/07/2024	Adjust the minimum wage for employees by a 6% increase starting from July 1, 2024.
7	07/2024/NQ-NLSG	25/07/2024	1-/Approval of the business exploitation plan for the 30/4 Chuyen Dung Street land plot, District 7: - Business purpose: Parking services, car wash, and temporary storage facilities. 2-/Approval of the business exploitation plan for the 18 Nguyen Huy Tu Street land plot, District 1: - Business purpose: Food and beverage services and parking services.
8	08/2024/NQ-NLSG	25/07/2024	1-/Approval of the investment policy for the construction of a new fence at the 30/4 warehouse land plot on Chuyen Dung 9 Street, Phu My Ward, District 7, The fence along the alley have a reinforced concrete structure consisting of "Foundation - Pillar - Reinforced Concrete Beam," while the river-facing side have an "Iron Pillar and Barbed Wire Mesh" structure. 2-/ Estimated total pre-tax investment cost: VND 500,000,000 ( <i>Five hundred million Vietnamese Dong</i> ) 3-/ Implementation time: Quarter 4 of the fiscal year 2024.
9	09/2024/NQ-NLSG	25/07/2024	1-/Approval of the investment policy for equipping an automatic tank measurement system at the petrol station no. 25, with an estimated total value of VND 210,000,000 ( <i>Two hundred and ten million Vietnamese Dong</i> ) 2-/Implementation time: Quarter 4 of the fiscal year 2024.
10	10/2024/NQ-NLSG	25/07/2024	1-/Approval of the investment policy for network infrastructure, the procurement of additional servers, and hardware equipment, with an estimated total pre-tax value of VND 900,000,000 ( <i>Nine hundred million Vietnamese Dong</i> ). 2-/Implementation time: Quarter 4 of the fiscal year 2024.
11	11/2024/NQ-NLSG	25/07/2024	1-/ Assign the Company's Trade Union to sell the entire 93,948 bonus shares of the Company's Trade Union that registered on the stock exchange in accordance with regulations. 2-/ Transfer payment to each individual currently holding the corresponding transfer value of 65,213 bonus shares. 3-/ Add to the Company's bonus fund the transfer value corresponding to 28,735 bonus shares currently managed by the Union. 4-/ Implementation time: Before September 30, 2024.
12	12/2024/NQ-NLSG	25/07/2024	- Allocate additional salary fund for the staff at the petrol station based on the increased efficiency in inventory management for the Company from March 2024 to June 2024. - Total amount allocated: VND 296,000,000 ( <i>Two hundred ninety-six million Vietnamese Dong</i> ).
13	13/2024/NQ-NLSG	25/07/2024	Adjust the remuneration of the Board of Directors starting from July 1, 2024. The total amount allocated according to the plan for the last three months of the fiscal year 2024 is VND 134,100,000 ( <i>One hundred thirty-four million, one hundred thousand Vietnamese Dong</i> ).
14	14/2024/NQ-NLSG	25/07/2024	Approve the Company to receive credit facilities from Shinhan Bank Vietnam Ltd. ("SHBVN") with the following details: - Credit facility type: Short-term, revolving; - Purpose: To supplement working capital; - Credit amount: VND 60,000,000,000 ( <i>Sixty billion Vietnamese Dong</i> );



			<ul style="list-style-type: none"> <li>- Credit term: 1 year (until August 13, 2025) with annual renewal/extension;</li> <li>- Collateral: None.</li> </ul>
15	15/2024/NQ-NLSG	29/10/2024	<p>1-/ Approve the final settlement of the petroleum salary fund amounting to VND 23,667,532,260 (<i>Twenty-three billion, six hundred sixty-seven million, five hundred thirty-two thousand, two hundred sixty Vietnamese Dong</i>) for the implementation of the fiscal year 2024 plan</p> <p>2-/ Allocate additional salary fund for the 13th month of the fiscal year 2024 for employees working at the Company, equivalent to 02 months of the average salary for 2024, with a total amount of VND 3,836,582,336 (<i>Three billion, eight hundred thirty-six million, five hundred eighty-two thousand, three hundred thirty-six Vietnamese Dong</i>)</p> <p>3-/ Final settlement of the CEO's salary based on the percentage of actual production achieved in the fiscal year 2024, which is 101% of the plan, equivalent to a total amount of VND 848,400,000 per year (<i>Eight hundred forty-eight million, four hundred Vietnamese Dong</i>).</p>
16	16/2024/NQ-NLSG	29/10/2024	<p>Assign the core business targets for the fiscal year 2025 plan as follows:</p> <ul style="list-style-type: none"> <li>- Total pre-tax profit: VND 26.374 billion</li> <li>- Minimum dividend payout: 12% of charter capital.</li> </ul>
17	17/2024/NQ-NLSG	29/10/2024	<p>Organize the Annual General Meeting of Shareholders (AGM) and advance dividend payment for the fiscal year 2024:</p> <p>a. The record date for shareholders entitled to attend the AGM and receive the advance dividend for the fiscal year 2024 is November 25, 2024.</p> <p>b. Estimated schedule for the 2024 AGM:</p> <ul style="list-style-type: none"> <li>- Implementation date: Expected on Wednesday, December 25, 2024.</li> <li>- Venue: Tan Son Nhat Hotel, 200 Hoang Van Thu, Ward 9, Phu Nhuan District, Ho Chi Minh City.</li> </ul> <p>c. Advance dividend payment: 15% of charter capital (VND 1,500 per share);</p> <ul style="list-style-type: none"> <li>- Payment method: Cash Dividend</li> <li>- Payment date: December 16, 2024</li> </ul>
18	18/2024/NQ-NLSG	29/10/2024	<p>The main contents to be presented at the Annual General Meeting of Shareholders for the fiscal year 2024:</p> <p>1-/Board of Directors' report and the audited financial results for the fiscal year 2024. Business plan for the fiscal year 2025. Activities of the Audit Committee. (<i>Attached draft</i>).</p> <p>2-/Proposal No. 1: Profit distribution for the fiscal year 2024.</p> <p>3-/Proposal No. 2: Key business targets for the fiscal year 2025.</p> <p>4-/Proposal No. 3: Report on the selection of the auditing firm for the financial statements of the fiscal year 2024;</p> <ul style="list-style-type: none"> <li>- Authorize the Board of Directors to choose one of the following auditing firms to audit the financial statements for the fiscal year 2025.</li> </ul> <p>5-/Proposal No. 4: Approve the selection of companies to sign contracts for petroleum procurement in 2025.</p> <p>6-/Proposal No. 6: Amend Clause 1, Article 3 of the Company's Charter of Organization and Operation to specify</p>

			that the Company's legal representatives include the Chairman of the Board of Directors and the General Director.
19	19/2024/NQ-NLSG	29/10/2024	1-/ Amendment and Supplement to the Company's Salary and Bonus Regulation. 3-/ Effective Date: October 1, 2024.
20	21/2024/NQ-NLSG	06/11/2024	Approval of the Plan to Sell Treasury Shares: 1. Total number of treasury shares: 56,640 shares. 2. Total number of shares to be registered for sale: 56,640 shares. 3. Purpose of selling treasury shares: To supplement working capital 4. Expected transaction period: Q4/2024 to Q1/2025. 5. Transaction method: Negotiated transactions and/or matching orders on HOSE. 6. Price (price range): Based on the market price at the time of the transaction and expected to be no less than VND 26,000 per share. 7. Securities company designated as the agent for the sale of treasury shares: FPT Securities Joint Stock Company.
21	22/2024/NQ-NLSG	18/11/2024	1. Organize the sale of Diesel 0.001S-V (DO-V) at petrol stations under Saigon Fuel Joint Stock Company. 2. Implementation time: December 2024.
22	23/2024/NQ-NLSG	18/11/2024	Select the venue for the Annual General Meeting of Shareholders for the fiscal year 2024 as follows: 1. Venue: Victory Hotel, 14 Vo Van Tan Street, Vo Thi Sau Ward, District 3, Ho Chi Minh City. 2. Date: December 25, 2024.
23	24/2024/NQ-NLSG	02/12/2024	Sign the employment contract with Ms. Bui Hoai Chau - Born in 1968 - Former Deputy General Director of the Company and reappointed to the position of Deputy General Director of Saigon Fuel Joint Stock Company from December 1, 2024 to June 30, 2025.
24	25/2024/NQ-NLSG	03/12/2024	Documents to be presented at the Annual General Meeting ("AGM") of Shareholders for the fiscal year 2024 are as follows: 1. Shareholder Invitation; 2. AGM Agenda; 3. List of the Chairing Panel, Secretaries, and Vote Counting Committee; 4. Draft of the Working and Voting Regulations; 5. Report of the Board of Directors and Audited Business Results for the fiscal year 2024. Business Plan for the fiscal year 2025. Activities of the Supervisory Board; 6. Report of the Independent Member of the Board of Directors; 7. Proposal No. 1: Approval of the Audited Financial Statements and Profit Distribution for the fiscal year 2024; 8. Proposal No. 2: Key business targets for the fiscal year 2025; 9. Proposal No. 3: Selection of the auditing firm for the financial statements for 2025; 10. Proposal No. 4: Approval of the selection of the fuel purchasing contractor for 2025;



			11. Proposal No. 5: Amendments and supplements to the Charter of Organization and Operation of the Company; 12. Proposal No. 6: Amendments and supplements to the Company's Board of Directors' Operating Regulations; 13. Proposal No. 7: Amendments and supplements to the Company's Internal Governance Regulations; 14. Draft Resolution of the Annual General Meeting of Shareholders for the fiscal year 2024.
25	26/2024/NQ-NLSG	12/12/2024	Approval of the Credit Limit and agreement with all of the Bank's credit conditions with the following key details: a) Credit limit: VND 50.000.000.000 VND ( <i>In words: Fifty billion dong</i> ). In which: - Loan limit: VND 50,000,000,000; Credit term: up to 4 months. b) Purpose: Short-term loan to supplement working capital for business operations. c) Credit limit maintenance period: 12 months from the date of signing the Credit Agreement and up to an additional 3 months if an extension is approved by the Bank. d) Collateral: None.

### III. Audit Committee:

#### 1. Information about Audit Committee:

No.	Audit committee Member	Title	Date of appointment	Number of meetings attended	Attendance rate	Reasons for absence
1	Mr. Nguyen Van Khoa	Head of Audit Committee	01/01/2021	2/2	100%	
2	Mr. Vu Hung	Member	20/12/2023	2/2	100%	

#### 2. Activities of Audit Committee:

- The Audit Committee has a regular working plan on a monthly and quarterly basis with related parties, and overall review of financial statements, supervise the activities of the external auditors, and improve the control system of the Audit Committee's operations.
- The Audit Committee attends all meetings of the Board of Directors, makes opinions and recommendations in accordance with its functions and duties. The Audit Committee is provided with complete information regarding the company's business activities and financial status by the Board of Management.
- Implementing inspections and supervising the management of assets, the use of capital in business operations, and the implementation of regulations in accordance with the company's internal rules and legal regulations.
- Inspect the accounting records for the year 2024.
- Other activities of the Audit Committee:
  - + Inspect data on the company's fuel and lubricant business operations.
  - + Inspect data on the company's management and exploitation of premises, and capital usage.

- + Supervise construction, repairs, renovations, and procurement of machinery and equipment in the past and upcoming periods.
- + Supervise the signing of sales contracts with related parties.

#### IV. Board of Management

No.	Members of Board of Management	Date of birth	Qualification	Date of appointment/dismissal
1	Mr. Trinh Ba Bo	02/01/1960	Mechanical engineer	01/01/2024
2	Mrs. Bui Hoai Chau	18/07/1968	Bachelor of Economics	27/04/2023

#### V. Chief Accountant

No.	Full name	Date of birth	Qualification	Date of appointment/dismissal
1	Mrs. Pham Thi Thu Nga	22/11/1970	Bachelor of Economics	27/04/2023

**VI. /Training courses on corporate governance:** Training courses on corporate governance were involved by members of the Board of Directors, members of Audit Committee, Board of Management, and secretaries in accordance with regulations on corporate governance

#### VII. The list of related parties of the company and transactions of such parties with the company

- List of related parties of the company: Report on the List of insiders and related parties of insiders (attached table).
- Transactions between the company and related parties; or between the company and major shareholders, insiders, related parties of insiders: None
- Transactions between insiders of the company, related parties of insiders and subsidiaries, companies controlled by the company: None.
- Transactions between the company and other parties:
  - Company-to-company transactions in which members of the Board of Directors, Audit Committee, General Directors have been or are founding members or Board members, or CEO in the past three years:
    - On February 7th, 2022, SFC signed a fuel purchase contract with S.T.S Petroleum And Logistics Service Joint Stock Company (Parent Company).
    - On June 1st, 2022, SFC signed a contract to purchase E5-RON 92 gasoline with Ho Chi Minh City's Petroleum Company Limited
    - On January 1st, 2023, SFC signed a contract to purchase Revotec lubricants with STS Lubricant Joint Stock Company.



- On January 31st, 2023, SFC signed a fuel purchase contract with STS Petroleum and Logistics Services Joint Stock Company (Parent Company).
- On January 31st, 2024, SFC signed a fuel purchase contract with STS Petroleum and Logistics Services Joint Stock Company (Parent Company).
- On May 24th, 2024, SFC signed a lubricant purchase contract with S.T.S Tay Nam Bo Petroleum One-Member Limited Liability Company.

4.2 Transactions between the company and the company whose BOD members, CEO are the related parties of BOD members, Audit Committee members, CEO, and other managers of the company: None

4.3 Other transactions of the company, if any, that may result in material or nonmaterial benefits for BOD members, Audit Committee members, CEO, and other managers: None

## II. Share trading of insiders and related parties:

1. List of insiders and related parties.
2. SFC share transactions of insiders and related parties:
  - Mr. Le Trong Hieu, Chairman of the Board of Directors, holds 1,424,345 shares of SFC;
  - Mrs. Le Tran Ha Thanh, a related person to Mr. Le Trong Hieu – Chairman of the Board of Directors, holds 5,500 shares of SFC;
  - Mrs. Pham Thanh Tram, a related person to Mr. Nguyen Tuan Hai - Member of the Board of Directors, holds 4,200 shares of SFC.
3. **Other issues: None.**

### Recipients:

- SSC;
- HOSE
- Archive: Company

ON BEHALF OF THE BOD  
UNDER AUTHORIZATION OF CHAIRMAN  
MEMBER OF THE BOD



TRINH BA BO

## Appendix I

### LIST OF INSIDERS AND RELATED PARTIES (INDIVIDUALS, ORGANIZATIONS) TO INSIDERS

Stock Code: SFC

Company Name: SAIGON FUEL JOINT STOCK COMPANY

As of December 31, 2024

No.	Name	Position at the company	Type of certificate of ownership (ID, Passport)	Identity Document Number	Date of issue	Place of issue	Head Office/ Contract Address	Date of Appointment/ Start Date as Related Party	Time of no longer being a related person of the	Reason (when changes arise related to items 13)	Relationship to Insiders
1	2	3	4	5	6	7	8	9	10	11	12
<b>A- BOARD OF DIRECTORS</b>											
1	Le Trong Hieu	Chairman of the Board of Directors	ID				64/1L D3 Van Thanh Bac Street, 25 Ward, Binh Thanh District, Ho Chi Minh City	10-03-2014			
1.01	Tran Thu Hang		ID				64/1L D3 Van Thanh Bac Street, Ward 25, Binh Thanh District, Ho Chi Minh City	10-03-2014			Wife
1.02	Le Trong Hue		ID				No 4 Alley 96/63/23 Dai Tu Street, Hoang Mai District, Ha Noi City	10-03-2014			Biological father
1.03	Vu Uyen Ham		ID				No 4 Alley 96/63/23 Dai Tu Street, Hoang Mai District, Ha Noi City	10-03-2014			Biological mother
1.04	Le Vu Huyen		ID				No 4 Alley 96/63/23 Dai Tu Street, Hoang Mai District, Ha Noi	10-03-2014			Brother
1.05	Le Tran Ha Thanh		Passport				64/1L D3 Van Thanh Bac Street, Ward 25, Binh Thanh District, Ho Chi Minh City	10-03-2014			Daughter
1.06	Le Tran My Ha		Passport				64/1L D3 Van Thanh Bac Street, Ward 25, Binh Thanh District, Ho Chi Minh City	10-03-2014			Daughter





I.07	STS Petroleum and Logistics Services Joint Stock Company		Business Registration				102 Nguyen Du Street, Ben Nghe Ward, District 1, Ho Chi Minh City	10-03-2014			Equity Representative - General Director of the
II	<b>Nguyen Van Khoa</b>	<b>Independent Board Member</b>	ID				99C/2D Cong Hoa Street, Ward 4, Tan Binh District, Ho Chi Minh City	30-03-2018			
II.01	Nguyen Thi Thu Hien		ID				99C/2D Cong Hoa Street, Ward 4, Tan Binh District, Ho Chi Minh City	30-03-2018			Wife
II.02	Nguyen Hoang Hai		ID				99C/2D Cong Hoa Street, Ward 4, Tan Binh District, Ho Chi Minh City	30-03-2018			Child
II.03	Nguyen Ngoc Van Ha		ID				99C/2D Cong Hoa Street, Ward 4, Tan Binh District, Ho Chi Minh City	30-03-2018			child
II.04	Nguyen Quang										Biological
II.05	Nguyen Thi Qui		ID				Hiep Thanh Hamlet, Loc Hiep, Loc Ninh, Binh Phuoc	30-03-2018			Biological mother
III	<b>Trinh Ba Bo</b>	<b>BOARD MEMBER</b>	ID				126 Tran Van Ky Street, Ward 14, Binh Thanh District Ho Chi Minh City	15-12-2022			
III.01	Phan Thi Kim Lien		ID				126 Tran Van Ky Street, Ward 14, Binh Thanh District Ho Chi Minh City	15-12-2022			Wife
III.02	Trinh Ba Dung		ID				126 Tran Van Ky Street, Ward 14, Binh Thanh District Ho Chi Minh City	15-12-2022			child
III.03	Trinh Minh Quang		ID				126 Tran Van Ky Street, Ward 14, Binh Thanh District Ho Chi Minh City	15-12-2022			child
III.04	Trinh Ba Chuong										Biological father
III.05	Ngo Thi Ly										Biological mother

III.06	Trinh Thi Nga		Not yet available					15-12-2022			Siblings
III.07	Trinh Thi Son		Not yet available					15-12-2022			Siblings
III.08	Trinh Ba Tien		Not yet available					15-12-2022			Brother
IV	<b>Vu Hung</b>		ID				KRISVUE Apartment, 543/9 Nguyen Duy Trinh Street, Binh Trung Dong Ward, Thu Duc City, Ho Chi Minh City	15-12-2022			
IV.01	Do Thi Nam Hung		ID				KRISVUE Apartment, 543/9 Nguyen Duy Trinh Street, Binh Trung Dong Ward, Thu Duc City, Ho Chi Minh City	15-12-2022			Wife
IV.02	Vu Ngoc Lan Van		Identification Number				KRISVUE Apartment, 543/9 Nguyen Duy Trinh Street, Binh Trung Dong Ward, Thu Duc City, Ho Chi Minh City	15-12-2022			Child
IV.03	Vu Ngoc Lan Vy		Identification Number				KRISVUE Apartment, 543/9 Nguyen Duy Trinh Street, Binh Trung Dong Ward, Thu Duc City, Ho Chi Minh City	15-12-2022			Child
IV.04	Pham Ngoc Ho										Biological
IV.05	Vu Thi Le										Biological mother
IV.06	Pham Le Hong		ID				Parcpring Department, 537 Nguyen Duy Trinh Street, Binh Trung Dong Ward, Thu Duc City, Ho Chi Minh City	15-12-2022			Siblings
IV.07	Nguyen Van Thu										Brother-in-
IV.08	Pham Vu Hoai		ID				No 268, Street 13, Phuoc Binh Ward, Thu Duc City, Ho Chi Minh City	15-12-2022			Brother
IV.09	Dai Thi Kim Vui		ID				No 268, Street 13, Phuoc Binh Ward, Thu Duc City, Ho Chi Minh City	15-12-2022			Sister-in-law
IV.10	Pham Hoai Hiep		ID				No 31, Street 2, Phuoc Binh Ward, Thu Duc City, Ho Chi Minh City	15-12-2022			Brother



IV.11	Nguyen Thi Thanh Phuong		ID			No 31, Street 2, Phuoc Binh Ward, Thu Duc City, Ho Chi Minh City	15-12-2022			Sister-in-law
IV.12	Do Ut		ID			K266 -/82 Hoang Dieu Street, Nam Duong Ward, Hai Chau District, Da Nang City	15-12-2022			Father-in-law
IV.13	Pham Thi Thi		ID			K266 -82 Hoang Dieu Street, Nam Duong Ward, Hai Chau District, Da Nang City	15-12-2022			Mother-in-law
IV.14	Do Thi Thanh Phuong		ID			K266 -82 Hoang Dieu Street, Nam Duong Ward, Hai Chau District, Da Nang City	15-12-2022			Sister-in-law
IV.15	Do Thi Minh Trung		ID			348 Phan Chau Trinh Street, Nam Duong Ward, Hai Chau District, Da Nang City	15-12-2022			Sister-in-law
IV.16	Ho Chi Minh City Petroleum Company Limited HCMC		Business Registration			27 Nguyen Thong Street, Vo Thi Sau Ward, 3 District, Ho Chi Minh City	15-12-2022			Capital Representative - Deputy Director
V	<b>Nguyen Tuan Hai</b>	<b>BOARD MEMBER</b>	ID			40/15 Lam Son Street, Ward 2, Tan Binh District, Ho Chi Minh City	15-12-2023			
V.01	Nguyen Thanh						15-12-2023			Biological
V.02	Nguyen Thi Kim Ha		ID			No 6, Alley 94 Cu Chinh Lan Street. Khuong Mai Ward, Thanh Xuan District, Ha Noi City	15-12-2023			Biological mother
V.03	Nguyen Thi Mai Huong		ID			No 6, Alley 94 Cu Chinh Lan Street. Khuong Mai Ward, Thanh Xuan District, Ha Noi City	15-12-2023			younger siblings
V.04	Nguyen Thi Hanh		ID			No 2, Alley Kien Thiet Dai La, Truong Dinh Ward, Hai Ba Trung District, Ha Noi City	15-12-2023			younger siblings
V.05	Nguyen Anh Tuan		ID			0712 - C, Imperial Garden Department, Nguyen Huy Tưng Street, Thanh Xuan District, Ha Noi City	15-12-2023			younger siblings

V.06	Pham Thanh Tram		ID				40/15 Lam Son Street, Ward 2, Tan Binh District, Ho Chi Minh City	15-12-2023			wife
V.07	Nguyen Tuan Son		ID				40/15 Lam Son Street, Ward 2, Tan Binh District, Ho Chi Minh City	15-12-2023			Son
<b>B-BOARD OF DIRECTORS</b>											
I	<b>Trinh Ba Bo</b>		<b>ID</b>				126 Tran Van Ky Street, Ward 14, Binh Thanh District Ho Chi Minh City	01-01-2021			
I.01	Phan Thi Kim Lien		ID				126 Tran Van Ky Street, Ward 14, Binh Thanh District Ho Chi Minh City	01-01-2021			Wife
I.02	Trinh Ba Dung		ID				126 Tran Van Ky Street, Ward 14, Binh Thanh District Ho Chi Minh City	01-01-2021			child
I.03	Trinh Minh Quang		ID				126 Tran Van Ky Street, Ward 14, Binh Thanh District Ho Chi Minh City	01-01-2021			child
I.04	Trinh Ba Chuong										Biological
I.05	Ngo Thi Ly										Biological mother
I.06	Trinh Thi Nga		Not yet available					01-01-2021			Siblings
I.07	Trinh Thi Son		Not yet available					01-01-2021			Siblings
I.08	Trinh Ba Tien		Not yet available					01-01-2021			Brother
II	<b>Bui Hoai Chau</b>		<b>ID</b>				19.07 Park 5, Vinhomes Central Park, 720A Dien Bien Phu Street, Ward 22, Binh Thanh District, Ho Chi Minh City	03-01-2016			
II.01	Nguyen Trung Kien		ID				19.07 Park 5, Vinhomes Central Park, 720A Dien Bien Phu Street, Ward 22, Binh Thanh District, Ho Chi Minh City	03-01-2016			Husband



II.02	Nguyen Trung Dung		ID				19.07 Park 5, Vinhomes Central Park, 720A Dien Bien Phu Street, Ward 22, Binh Thanh District, Ho Chi Minh City	03-01-2016			Son
II.03	Bui Hoe										Biological
II.04	Bui Thuy Oanh		ID				No 2, 508 lane, Lac Long Quan Street, Ba Dinh District - Ha Noi	03-01-2016			Biological mother
II.05	Bui Ngoc Lan		ID				Room 1502, Trung Yen 1 Deparment, Trung Hoa Ward, Cau Giay District, Ha Noi City	03-01-2016			Siblings
II.06	Bui Tin Hien										Brother
II.07	Bui Thuy Hong		ID				No 15-17 Ngoc Khanh Street, Ba Dinh District, Ha Noi	03-01-2016			Younger siblings

**C- CHIEF ACCOUNTANT**

I	Pham Thi Thu Nga		ID				146/3A Do Van Day Street, Tan Thoi Ward, Tan Hiep, Hoc Mon District, Ho Chi Minh City	04-01-2019			
I.01	Nguyen Duc Minh		ID				146/3A Do Van Day Street, Tan Thoi Ward, Tan Hiep, Hoc Mon District, Ho Chi Minh City	04-01-2019			Husband
I.02	Nguyen Thuy Duyen		ID				146/3A Do Van Day Street, Tan Thoi Ward, Tan Hiep, Hoc Mon District, Ho Chi Minh City	04-01-2019			Child
I.03	Nguyen Thuy Duong		ID				146/3A Do Van Day Street, Tan Thoi Ward, Tan Hiep, Hoc Mon District, Ho Chi Minh City	04-01-2019			Child
I.04	Nguyen Thuy Tram		ID				146/3A Do Van Day Street, Tan Thoi Ward, Tan Hiep, Hoc Mon District, Ho Chi Minh City	04-01-2019			Child
I.05	Pham Thi Chau		ID				27/11A Do Van Day Street, Tan Thoi Ward, Tan Hiep, Hoc Mon District, Ho Chi Minh City	04-01-2019			Biological mother
I.06	Pham Van Must							04-01-2019			Brother

I.07	Pham Van Minh		ID				27/11A Do Van Day Street, Tan Thoi Ward, Tan Hiep, Hoc Mon District, Ho Chi Minh City	04-01-2019			Brother
I.08	Pham Van Chanh		Not yet available				37/2B, Hoc Mon Town, Hoc Mon District, Ho Chi Minh City	04-01-2019			Brother
I.09	Pham Van Pho		ID				224/37/23, TX22 Street, Thanh Xuan Ward, District 12, Ho Chi Minh City	04-01-2019			Brother
I.10	Pham Thi Kim Nhung		ID				27/11A Do Van Day Street, Tan Thoi Ward, Tan Hiep, Hoc Mon District, Ho Chi Minh City	04-01-2019			Brother
I.11	Pham Van Hieu		Not yet available				22/5C KP8, Tan Chanh Hiep Ward, District 12, HCMC	04-01-2019			Brother
I.12	Pham Thi Kim Mai		Not yet available				39/1 Le Truc Street, Ward 7, Binh Thanh District, HCMC	04-01-2019			Younger siblings
I.13	Pham Van Hung		ID				27/11A Do Van Day Street, Tan Thoi Ward, Tan Hiep, Hoc Mon District, Ho Chi Minh City	04-01-2019			Younger siblings

#### D. AUTHORIZED PERSON TO INFORMATION DISCLOSURE

I	Bui Hoai Chau	Deputy General Director	ID				19.07 Park 5, Vinhomes Central Park, 720A Dien Bien Phu Street, Ward 22, Binh Thanh District, Ho Chi Minh City	12-01-2018			
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#### E. PERSON IN CHARGE OF CORPORATE GOVERNANCE

I	Bui Hoai Chau	Deputy General Director	ID				19.07 Park 5, Vinhomes Central Park, 720A Dien Bien Phu Street, Ward 22, Binh Thanh District, Ho Chi Minh City	12-01-2018			
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