

**RESOLUTION**  
**2021 GENERAL MEETING OF SHAREHOLDERS**  
**(In the form of collecting opinions in writing)**

- Pursuant to the Enterprise Law 2020;
- Pursuant to the Securities Law 2019;
- Pursuant to the organization and operation charter of Dong Hai Joint Stock Company Of Ben Tre;
- Pursuant to the minutes of vote counting dated December 16, 2021 of the Board of Directors of Dong Hai Ben Tre Joint Stock Company.

**RESOVLES**

**Article I: Agreeing to adjust the net revenue plan for 2021 to be 3.800 billion dong.**

*Voting rate: 72,99%*

**Article II: Agreeing to adjust the plan of profit after tax in 2021 to be 450 billion dong.**

*Voting rate: 72,99%*

**Article III: Agreeing to adjust the dividend payment plan for shareholders in 2021 at 50%/charter capital in shares or/and cash.**

*Voting rate: 72,99%*

**Article IV: Approving the investment policy of the Paper Production Joint Stock Company with the investment capital of about VND 1.000 billion (+/-10%).**

- Dong Hai Joint Stock Company of Ben Tre occupies over 95% of the charter capital.
- Deployment start time: 2022.
- Estimated time of investment - construction: 03 years.
- Official operating time: in 2025.

At the same time, the General Meeting of Shareholders authorized the Board of Directors to perform the investment implementation in accordance with the law.

*Voting rate: 72,97%*

**Article V: Approving the detailed adjustment of a number of lines in the current business fields of the Company according to Statement No. 01/TT-ĐHĐCĐ dated December 3, 2021.**

*Voting rate: 72,98%*

**Article VI: Approving the amendment of Clause 1, Article 4 of the Company Charter regarding the main business lines of the Company according to Statement No. 01/TT-ĐHĐCĐ dated December 3, 2021.**

*Voting rate: 72,97%*



The BOD, BOS, BOM and shareholders of Dong Hai Joint Stock Company of Ben Tre are responsible for implementing this Resolution.



**ON BEHALF OF GMS  
CHAIRMAN OF BOD**

**LUONG VAN THANH**





**CÔNG TY CỔ PHẦN ĐÔNG HẢI BẾN TRE**  
**DONG HAI JOINT STOCK COMPANY OF BEN TRE**

ĐC: Lô VIII, Khu công nghiệp Giao Long, Xã An Phước, Huyện Châu Thành, Tỉnh Bến Tre, Việt Nam  
Tel: 075.2470655 - 3611666 \* Fax: 075.3635222 - 3611222  
Email: donghaibentre@yahoo.com \* Website: www.dohacobentre.com.vn

No.: 01 /BB-ĐHĐCĐ-YKVB

## **VOTE COUNTING MINUTES**

*(Re: Collecting shareholders' written opinions to approve the Resolution of  
the General Meeting of Shareholders)*

### **DONG HAI JOINT STOCK COMPANY OF BEN TRE**

- Pursuant to the Enterprise Law 2020;
- Pursuant to the Securities Law 2019;
- Pursuant to the organization and operation charter of Dong Hai Joint Stock Company Of Ben Tre;
- Based on the opinion forms received by the Company from shareholders.

Today, at 8:00 December 16<sup>th</sup> 2021 at Dong Hai Joint Stock Company of Ben Tre, The Board of Counting has conducted the counting of votes to collect shareholders' opinions with the following contents:

#### **1. Information about company:**

Company Name : **DONG HAI JOINT STOCK COMPANY OF BEN TRE**  
Heading : Lot AIII, Giao Long Industrial Zone, An Phuoc Ward, Chau Thanh District, Ben Tre Province, Viet Nam.  
Tel : 0275 2470 655 Fax: 0275 3635 222  
Business Code : 1300358260 was first granted by the Department of Planning and Investment of Ben Tre Province on April 2, 2003 and changed for the 19<sup>th</sup> time on September 7, 2021.

#### **2. Purposes and voting issues:**

The Board of Directors of Dong Hai Joint Stock Company of Ben Tre organizes to collect written opinions of shareholders to approve the following issues:

- Adjusting the net revenue plan for 2021.
- Adjusting the plan of profit after tax in 2021.
- Adjusting the dividend payment plan for shareholders in 2021.
- Approving the investment policy of the Paper Production Joint Stock Company with the investment capital of about VND 1.000 billion (+/-10%).
- Adjusting a number of lines in the current business fields of the Company.



- Amending Clause 1, Article 4 of the Company Charter regarding the main business lines of the Company.

(Details are in the Statement No. 01/TT-DHĐCD dated December 3, 2021 attached to this Minute)

### 3. The Counting Board:

#### ➤ The Counting Board:

- Mr Luong Van Thanh – Chairman of BOD – Head of Counting Board
- Mr Le Ba Phuong – General Director – Member of Counting Board
- Ms Nguyen Thi Dan Thanh – Secretary

#### ➤ Vote Counting Supervisor:

- Ms Doan Hong Lan – Member of BOS

### 4. Principles of counting votes:

- Votes: 01 share is equivalent to 01 vote;
- Invalid opinion form is one that is sent to the Company after the specific time or opened before the time of counting of votes.
- The opinion forms were not sent back and the shareholder opinion forms were sent to shareholders by Dong Hai Joint Stock Company of Ben Tre but it were returned because incorrect registered address shall be considered as non-voting.

### 5. Vote counting results:

#### a. Vote counting:

- The total number of shareholders at the last registration date (November 29, 2021) for written opinions is 3,590 shareholders, owning and representing 69,994,423 shares.
- The total number of opinion form sent to shareholders with voting rights is 3,590 shareholders, of which 98 shareholders participate in voting.
- Detailed vote counting results are as follows:

No.	Content	Number of ballots	Number of votes	Number of voting shares	Ratio %
1	Total number of votes issued	3.590	69.994.423	69.994.423	100%
2	Number of ballots sent	98	51.102.844	51.102.844	73,01%
2.1	- Number of valid ballots	98	51.102.844	51.102.844	73,01%
2.2	- Number of invalid ballots	0	0	0	0%
3	Number of ballots not participating in the vote	3.492	18.891.579	18.891.579	26,99%

**b. Voting results:**

**Content 01: Adjusting the net revenue plan 2021**

<b>Content</b>	<b>Number of ballots</b>	<b>Number of votes</b>	<b>Number of voting shares</b>	<b>Ratio of Number of votes / Total number of votes</b>
Voting "Agree"	95	51.089.714	51.089.714	72,99%
Voting "Disagree"	0	0	0	0%
Voting "No comments"	3	13.130	13.130	0,02%
Invalid ballots	0	0	0	0%

Thus, the total number of "agree" votes to approve Content 01 is 95 votes, equivalent to 51.089.714 shares; accounting for 72.99% of the voting shares.

**Content 02: Adjusting the profit plan after tax 2021**

<b>Content</b>	<b>Number of ballots</b>	<b>Number of votes</b>	<b>Number of voting shares</b>	<b>Ratio of Number of votes / Total number of votes</b>
Voting "Agree"	95	51.089.714	51.089.714	72,99%
Voting "Disagree"	0	0	0	0%
Voting "No comments"	3	13.130	13.130	0,02%
Invalid ballots	0	0	0	0%

Thus, the total number of "agree" votes to approve Content 02 is 95 votes, equivalent to 51.089.714 shares; accounting for 72.99% of the voting shares.

**Content 03: Adjusting the plan to pay dividends to shareholders 2021**

<b>Content</b>	<b>Number of ballots</b>	<b>Number of votes</b>	<b>Number of voting shares</b>	<b>Ratio of Number of votes / Total number of votes</b>
Voting "Agree"	95	51.089.714	51.089.714	72,99%
Voting "Disagree"	0	0	0	0%
Voting "No comments"	3	13.130	13.130	0,02%
Invalid ballots	0	0	0	0%

Thus, the total number of "agree" votes to approve Content 03 is 95 votes, equivalent to 51.089.714 shares; accounting for 72.99% of the voting shares.

**Content 04: Approving the investment policy of the Paper Production Joint Stock Company with an investment capital of about VND 1.000 billion (+/-10%)**

Content	Number of ballots	Number of votes	Number of voting shares	Ratio of Number of votes / Total number of votes
Voting "Agree"	93	51.074.464	51.074.464	72,97%
Voting "Disagree"	0	0	0	0%
Voting "No comments"	5	28.380	28.380	0,04%
Invalid ballots	0	0	0	0%

Thus, the total number of "agree" votes to approve Content 04 is 93 votes, equivalent to 51.074.464 shares; accounting for 72.97% of the voting shares.

**Content 05: Adjusting a number of lines in the current business lines of the Company in detail.**

Content	Number of ballots	Number of votes	Number of voting shares	Ratio of Number of votes / Total number of votes
Voting "Agree"	92	51.084.064	51.084.064	72,98%
Voting "Disagree"	0	0	0	0%
Voting "No comments"	6	18.780	18.780	0,03%
Invalid ballots	0	0	0	0%

Thus, the total number of "agree" votes to approve Content 05 is 92 votes, equivalent to 51.084.064 shares; accounting for 72.98% of the voting shares.

**Content 06: Amending Clause 1, Article 4 of the Company's Charter regarding the main business lines of Company.**

Content	Number of ballots	Number of votes	Number of voting shares	Ratio of Number of votes / Total number of votes
Voting "Agree"	89	51.073.514	51.073.514	72,97%
Voting "Disagree"	0	0	0	0%
Voting "No comments"	9	29.330	29.330	0,04%
Invalid ballots	0	0	0	0%

Thus, the total number of "agree" votes to approve Content 06 is 89 votes, equivalent to 51.073.514 shares; accounting for 72.97% of the voting shares.

## 6. Decisions to be approved

Pursuant to the Enterprise Law and the Charter of Dong Hai Joint Stock Company of Ben Tre, the content of the written request for shareholders' opinions has reached the prescribed rate of approval and is approved as follows:

1. Agreeing to adjust the net revenue plan for 2021.
2. Agreeing to adjust the plan of profit after tax in 2021.
3. Agreeing to adjust the dividend payment plan for shareholders in 2021.
4. Approving the investment policy of the Paper Production Joint Stock Company with the investment capital of about VND 1.000 billion (+/-10%).
5. Approving the detailed adjustment of a number of lines in the current business fields of the Company according to Statement No. 01/TT-ĐHĐCĐ dated December 3, 2021.
6. Approving the amendment of Clause 1, Article 4 of the Company Charter regarding the main business lines of the Company according to Statement No. 01/TT-ĐHĐCĐ dated December 3, 2021.

This vote counting minutes is made at the headquarters of Dong Hai Joint Stock Company of Ben Tre, at 11 am on December 16, 2021 and is published and archived at the Company's headquarters./.

### BOARD OF COUNTING



**LUONG VAN THANH**

**LEGAL REPRESENTATIVE  
GENERAL DIRECTOR**

**LE BA PHUONG**

**SUPERVISOR**

**DOAN HONG LAN**

**SECRETARY**

**NGUYEN THI DAN THANH**

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## APPENDIX LIST OF SHAREHOLDERS PARTICIPATING IN VOTING

(Attaching the vote counting minutes No. 01/BB-DHDCD-YKVB dated December 16, 2021)

No.	Name of shareholder	Number of shares owned	Content					
			Content 01: Adjusting the net revenue plan 2021	Content 02: Adjusting the profit plan after tax 2021	Content 03: Adjusting the plan to pay dividends to shareholders 2021	Content 04: Approving the investment policy of the Paper Production Joint Stock Company with an investment capital of about VND 1.000 billion (+/-10%)	Content 05: Adjusting a number of lines in the current business lines of the Company in detail	Content 06: Amending Clause 1, Article 4 of the Company's Charter regarding the main business lines of Company
01	KWE BETEILIGUNGEN AG	9.723.407	Agree	Agree	Agree	Agree	Agree	Agree
02	LUÔNG VĂN THÀNH	6.679.800	Agree	Agree	Agree	Agree	Agree	Agree
03	LÊ BA PHƯƠNG	5.625.009	Agree	Agree	Agree	Agree	Agree	Agree
04	NGUYỄN THỊ THÚY	4.374.999	Agree	Agree	Agree	Agree	Agree	Agree
05	KIM Vietnam Growth Equity Fund	3.736.000	Agree	Agree	Agree	Agree	Agree	Agree
06	NGUYỄN THANH NGHĨA	3.723.758	Agree	Agree	Agree	Agree	Agree	Agree
07	LÊ QUANG HIỆP	3.219.135	Agree	Agree	Agree	Agree	Agree	Agree
08	VÕ TRỌNG GIÁP	1.500.662	Agree	Agree	Agree	Agree	Agree	Agree
09	HELVETISCHE BANK AG	1.337.505	Agree	Agree	Agree	Agree	Agree	Agree
10	LUÔNG QUỐC AN	1.030.312	Agree	Agree	Agree	Agree	Agree	Agree
11	NGUYỄN TRÍ TUẤN	995.460	Agree	Agree	Agree	Agree	Agree	Agree
12	MEKONG PORTFOLIO INVESTMENTS LIMITED	842.215	Agree	Agree	Agree	Agree	Agree	Agree
13	NGUYỄN TRÍ TUẤN	713.500	Agree	Agree	Agree	Agree	Agree	Agree
14	VÕ TRỌNG GIÁP	703.200	Agree	Agree	Agree	Agree	Agree	Agree
15	United Vietnam Equity Fund	702.800	Agree	Agree	Agree	Agree	Agree	Agree
16	NGUYỄN THU HIỀN	702.235	Agree	Agree	Agree	Agree	Agree	Agree
17	GLOBEFLEX	694.725	Agree	Agree	Agree	Agree	Agree	Agree
18	VÕ TRÚC THẮNG	644.800	Agree	Agree	Agree	Agree	Agree	Agree
19	DUƠNG THANH SANG	627.000	Agree	Agree	Agree	Agree	Agree	Agree

20	ARVENTUS LIMITED	387.500	Agree	Agree	Agree							
21	NGUYỄN QUỐC BÌNH	373.068	Agree	Agree	Agree							
22	LSV FRONTIER MARKETS EQUITY FUND, LP	282.750	Agree	Agree	Agree							
23	HỒ THỊ SONG NGỌC	248.010	Agree	Agree	Agree							
24	VÕ TRỌNG SANG	240.937	Agree	Agree	Agree							
25	LƯƠNG XUÂN QUANG	184.913	Agree	Agree	Agree							
26	QUY ĐẦU TƯ CỔ PHIẾU TANG TRUONG MIRAE ASSET VIET NAM	180.000	Agree	Agree	Agree							
27	MARCO MARTINELLI	162.500	Agree	Agree	Agree							
28	NGUYỄN ẬU VƯƠNG	148.448	Agree	Agree	Agree							
29	LÊ MINH PHÚC	142.762	Agree	Agree	Agree							
30	LÊ HỮU TRIỂN	109.485	Agree	Agree	Agree							
31	EARDLEY HOLDING AG	106.250	Agree	Agree	Agree							
32	KB VIETNAM FOCUS BALANCED FUND	100.000	Agree	Agree	Agree							
33	DUỠNG THÀNH CÔNG	93.100	Agree	Agree	Agree							
34	NGUYỄN THANH DUY	74.495	Agree	Agree	Agree							
35	NGUYỄN THỊ AI TRINH	73.260	Agree	Agree	Agree							
36	TRẦN HUY PHONG	70.111	Agree	Agree	Agree							
37	LÊ THỊ HOANG HUỆ	69.758	Agree	Agree	Agree							
38	NGUYỄN TRƯỜNG KHANG	49.500	Agree	Agree	Agree							
39	HUỶNH THỊ DIỆU	42.333	Agree	Agree	Agree							
40	PHẠM MINH TÀI	37.175	Agree	Agree	Agree							
41	LÊ MINH NGUYỄN	35.637	Agree	Agree	Agree							
42	TRƯƠNG THỊ PHIẾU	29.432	Agree	Agree	Agree							
43	NGUYỄN NGỌC TỖ UYÊN	23.050	Agree	Agree	Agree							
44	NGUYỄN THỊ MINH GIANG	21.562	Agree	Agree	Agree							
45	TRẦN VĂN DIỆU	19.932	Agree	Agree	Agree							
46	TRẦN QUỐC THAI	19.500	Agree	Agree	Agree							
47	ĐOÀN THỊ BÍCH THÙY	19.350	Agree	Agree	Agree							
48	VÕ THÀNH THƯƠNG	12.500	Agree	Agree	Agree							
49	NGUYỄN VĂN LÝ	12.500	Agree	Agree	Agree							
50	TRẦN VĂN PHÚC	12.250	Agree	No comments	Agree	Agree						
51	HUỶNH THỊ BÍCH PHƯỢNG	10.755	Agree	Agree	Agree							



88	LÊ MINH TÀI	500	Agree	Agree	Agree						
89	LƯU QUỐC THẨM	500	Agree	Agree	Agree						
90	PHÙNG THỊ THU HUƠNG	300	Agree	Agree	Agree						
91	LÊ BÁ HÙNG	200	Agree	Agree	Agree						
92	NGUYỄN PHÚ THỊNH	200	Agree	Agree	Agree						
93	CAO HÙNG VĨ	100	Agree	Agree	Agree						
94	NGUYỄN THỊ THỜI MINH	100	Agree	Agree	Agree						
95	ĐOÀN HỒNG LAN	75	Agree	Agree	Agree						
96	PHẠM THỊ MAIL LOAN	70	Agree	Agree	Agree						
97	TRƯỜNG DIỆU THÚY	8	Agree	Agree	Agree						
98	PHẠM ĐÌNH TÚ	8	No comments	No comments	No comments						
	<b>TOTAL</b>	51.102.844	51.102.844 votes	51.102.844 votes	51.102.844 votes						
	- Agree		51.089.714 votes (51.089.714 shares, accounting for 72,99% charter capital)	51.089.714 votes (51.089.714 shares, accounting for 72,99% charter capital)	51.089.714 votes (51.089.714 shares, accounting for 72,99% charter capital)	51.089.714 votes (51.089.714 shares, accounting for 72,99% charter capital)	51.074.464 votes (51.074.464 shares, accounting for 72,97% charter capital)	51.084.064 votes (51.084.064 shares, accounting for 72,98% charter capital)	51.073.514 votes (51.073.514 shares, accounting for 72,97% charter capital)		
	- Disagree		0 votes (0 shares, accounting for 0% charter capital)	0 votes (0 shares, accounting for 0% charter capital)	0 votes (0 shares, accounting for 0% charter capital)	0 votes (0 shares, accounting for 0% charter capital)	0 votes (0 shares, accounting for 0% charter capital)	0 votes (0 shares, accounting for 0% charter capital)	0 votes (0 shares, accounting for 0% charter capital)		
	- No comments		13.130 votes (13.130 shares, accounting for 0,02% charter capital)	13.130 votes (13.130 shares, accounting for 0,02% charter capital)	13.130 votes (13.130 shares, accounting for 0,02% charter capital)	13.130 votes (13.130 shares, accounting for 0,02% charter capital)	28.380 votes (28.380 shares, accounting for 0,04% charter capital)	18.780 votes (18.780 shares, accounting for 0,03% charter capital)	29.330 votes (29.330 shares, accounting for 0,04% charter capital)		



**NOTICE**

**ON: ASKING FOR SHAREHOLDERS' OPINION IN WRITING**

**To: SHAREHOLDERS OF DONG HAI JOINT STOCK COMPANY OF BEN TRE**

- Pursuant to Law on Enterprise No. 59/2020/QH14;
- Pursuant to Law on Securities No. 54/2019/QH14;
- Pursuant to the Charter of Dong Hai Joint Stock Company of Ben Tre.

The Board of Directors of Dong Hai Joint Stock Company of Ben Tre - DOHACO (Stock code: DHC) is pleased to announce the implementation of Collecting written opinions of shareholders with the following content:

**Issue 1.** Adjusting the net revenue plan 2021.

**Issue 2.** Adjusting the profit plan after tax 2021.

**Issue 3.** Adjusting the plan to pay dividends to shareholders 2021.

**Issue 4.** Approving the investment policy of the Paper Production Joint Stock Company with an investment capital of about VND 1.000 billion (+/-10%).

- Dong Hai Joint Stock Company of Ben Tre occupies over 95% of the charter capital.
- Deployment start time: 2022.
- Estimated time of investment - construction: 03 years.
- Official operating time: in 2025.

**Issue 5.** Adjusting a number of lines in the current business lines of the Company in detail.

**Issue 6.** Amending Clause 1, Article 4 of the Company's Charter regarding the main business lines of Company.

*(File attached)*

In case the voting opinion on each issue of the Shareholders ensures the approval rate in accordance with the provisions of the Law and the Charter of Dong Hai Joint Stock Company of Ben Tre (DHC), the Board of Directors respects submit to Shareholders for consideration



and approval of "Draft Resolution of the General Meeting of Shareholders to collect written opinions" (*File Attached*).

The above contents are under the right of decision of the General Meeting of Shareholders, the Board of Directors of Dong Hai Joint Stock Company of Ben Tre respectfully requests that shareholders give opinions on each issue in SHAREHOLDERS WRITTEN OPINION FORM (Attached) and send those opinion forms to the Company prior to 15:00 on December 15, 2021 by sending a sealed envelope/email. After this time limit, if the shareholders do not send the written opinion form, it will be considered that the shareholders have no comment on the issues for which opinions are collected.

Mailing address: **DONG HAI JOINT STOCK COMPANY OF BEN TRE**

- *Address: Lot AIII, Giao Long Industrial Zone, An Phuoc Ward, Chau Thanh District, Ben Tre Province, Viet Nam.*
- *Tel: 0275 2470 655*
- *Email: donghai@dohacobentre.com or danthanhnt138@gmail.com*

In case shareholders don't received the opinion form, please print the opinion form posted on the company website [www.dohacobentre.com.vn](http://www.dohacobentre.com.vn) in the section on Shareholder relations and respond to the above information on time.

Set of shareholders written opinion document is also posted on the Company's website: [www.dohacobentre.com.vn](http://www.dohacobentre.com.vn) in the section of Shareholder relations from December 03, 2021. For the Regulation on collecting shareholder opinions in writing, which is approved by shareholders, if there are no other opinions, it should be sent to the Company before 15:00 on December 15, 2021.

The Board of Directors would like to thank and wish all shareholders health, happiness and success.

Best regards!

**To:**

- *As above;*
- *Save.*



**LUONG VAN THANH**



**CÔNG TY CỔ PHẦN ĐÔNG HẢI BẾN TRE**  
**DONG HAI JOINT STOCK COMPANY OF BENTRE**

DC: Lô A III, Khu công nghiệp Giao Long, Xã An Phước, Huyện Châu Thành, Tỉnh Bến Tre, Việt Nam  
Tel: 075.2470655 - 3611666 \* Fax: 075.3635222 - 3611222  
Email: donghaibentre@yahoo.com \* Website: www.dohacobentre.com.vn

**REGULATION ON COLLECTING  
SHAREHOLDERS'S OPINION BY WRITING  
DONG HAI JOINT STOCK COMPANY OF BEN TRE**

**Based on:**

- *The Law on Enterprise No. 59/2020/QH14, dated June 17th, 2020 and guideline documents for implementation;*
- *The Law on Securities No. 54/2019/QH14 dated November 26th 2019 and guideline documents for implementation;*
- *Decree No.155/2020/NĐ-CP dated December 31<sup>st</sup> 2020 elaboration of some articles of the Law on Securities;*
- *Organization and Operation Charter of Dong Hai Joint Stock Company of Ben Tre (hereinafter referred to as "the Company" or "DHC").*

To ensure that the Shareholder's opinions by writing are collected in accordance with the Law and the Charter of Dong Hai Joint Stock Company of Ben Tre, the Company's Board of Directors promulgates the Regulation on collecting Shareholder's opinion by writing with the following provisions:

**Article 1: Shareholders' Opinions Collecting Principles**

1. Ensuring the principles of openness, fairness, and democracy.
2. All for the benefit of DHC Shareholders.

**Article 2: Subjects entitled to participate in the Collection of Shareholder opinions by writing**

Shareholders who own shares with voting rights according to the List of Shareholders prepared by the Vietnam Securities Depository (VSD) on November 29, 2021.

**Article 3: Shareholders' and authorized representatives' rights and obligations**

1. Have the right to express an opinion (vote) or authorize others to express an opinion (authenticated/notarized) on all issues on which the Board of Directors consulted with Shareholders.
2. The Board of Directors will send a document to each Shareholder named on the list at the last registration date (November 29, 2021) to collect Shareholders' written opinions by post at the address registered by the Shareholder. In the case if Shareholders do not receive the documents necessary to collect their opinions in writing, they may do so by downloading the documents from the Company's website.



3. According to the Company's Charter, all Shareholders are required to express their opinion and vote on issues on which the Board of Directors consults.

**Article 4: Regulations for Shareholder voting opinions in written form:**

1. The following are the contents of the form of collecting Shareholders opinion in writing and voting rules:

The form of collecting Shareholders opinion in writing containing these informations:

- Information about the organization that is gathering opinion;
- Information about Shareholder;
- Issues requiring Shareholder's opinio, each issue requiring Shareholder's opinion has three blank boxes corresponding to the decisions "Approve," "Disapprove," and "No opinion" for Shareholders to decide to put a check mark (✓ hoặc ✕) in one of the three boxes for each issue;
- Signature of Shareholder;
- Time and method to send the form of collecting Shareholders opinion in writing;
- Signature of the Chairman of the Board of Directors.

1. Regulations governing the validity/invalidity of the written opinion form:

*1.1 Valid form:*

- Issued by DHC;
- With the DHC round seal;
- Have the signature of Shareholders;
- Not ripped, bricked, erased, or repaired.

*1.2 The opinion form is invalid for all situations that necessitate an opinion:*

A Shareholder's opinion form will be deemed invalid in the following circumstances:

- Not issued by DHC;
- DHC round seal that has not been stamped;
- No signature of Shareholders;
- Include additional information and symbols;
- Delay in sending the opinion form to DHC;
- The answer sheet is made by the Authorized Person and sent to DHC but not attached with the authenticated/notarized documents.

*1.3 For each issue to be consulted, there is an invalid opinion form:*

- Leave the answer sheet blank, and do not check any of the boxes for each issue;
- Each issue is represented by two or more boxes on the answer sheet.;
- Answer sheet for each issue that has been crossed out or erased.

2. Method and time limit for sending and responding to the written opinion form:



Shareholders may respond to the DHC Opinion Form in one of three ways:

- Send directly/by post to: Mailing address: DONG HAI JOINT STOCK COMPANY OF BEN TRE. Address: Lot AIII, Giao Long Industrial Zone, An Phuoc Ward, Chau Thanh District, Ben Tre Province, Vietnam.
- Send scans or photos to email donghai@dohacobentre.com or danthanht138@gmail.com (not applicable for authorization cases).

The final deadline for DHC to receive responses to the Shareholders's opinion form for all methods is before 15:00 on December 15<sup>th</sup>, 2021; if Shareholders send it by post, the postmark at the time of shipment is used to confirm the time of sending.

**Article 5: Regulations on counting of votes**

1. The Board of Directors is in charge of organizing the counting of opinion form. The Chairman of the Board of Directors (representing and on behalf of the Board of Directors), the General Director, one member of the Supervisory Board, and one secretary make up the Vote Counting Committee, which counts votes in accordance with the following regulations:

- Examine the opinion form's validity;
- The secretary records the vote counting result after checking each opinion form in turn;
- After counting the votes, seal all of the opinion forms and hand them over in accordance with the regulations.

2. Make a Minute Counting Vote:

- The secretary is responsible for making the minutes of counting of votes.
- The following information must be included in the minutes of vote counting:
  - + Time and place for counting of votes;
  - + Total number of shareholder polls distributed;
  - + The number of votes cast by Shareholders;
  - + The number of shareholder opinion polls that were not sent;
  - + The number and percentage of valid opinion forms;
  - + The number and percentage of invalid opinion forms;
  - + The signature of the Vote Counting Committee is required.

**Article 6: Conditions for the General Meeting of Shareholders's Resolution to be passed in the form of collecting written opinions from Shareholders**

When Shareholders hold more than half of the total number of votes with the right to vote "Yes," the Resolution in the form of collecting written opinions from Shareholders is passed

**Article 7: Declare the outcome**

The results are included in the Resolution of the General Meeting of Shareholders, disclosed in accordance with regulations, and posted on the DHC website alongside the Minutes of the Counting of Shareholder Votes.

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**Article 8: Effect of Regulations**

This Regulation consists of 08 articles and takes effect upon approval by the General Meeting of Shareholders of the Company.

**ON BEHALF OF BOD**

**CHAIRMAN OF BOD**



**LUONG VAN THANH**





**CÔNG TY CỔ PHẦN ĐÔNG HẢI BẾN TRE**  
DONG HAI JOINT STOCK COMPANY OF BENTRE

ĐC: Lô A III, Khu công nghiệp Giao Long, Xã An Phước, Huyện Châu Thành, Tỉnh Bến Tre, Việt Nam  
Tel: 075.2470655 - 3611666 \* Fax: 075.3635222 - 3611222  
Email: donghaibentre@yahoo.com \* Website: www.dohacobentre.com.vn

No.: 01/TT-ĐHĐCĐ

Ben Tre, date 03 month 12 year 2021

**STATEMENT**

**“On: Collect written opinions of Shareholders to approve the Resolution  
of the General Meeting of Shareholders”**

**To: GENERAL MEETING OF SHAREHOLDERS**

- Pursuant to the Enterprise Law 59/2020/QH14 approved by the National Assembly of the Socialist Republic of Vietnam;
- Pursuant to the Charter of Dong Hai Joint Stock Company of Ben Tre;
- Pursuant to the Resolution of the 2021 Annual General Meeting of Shareholders no. 01/NQ-ĐHĐCĐ on 21/06/2021;
- Pursuant to the Company's production and business results.

The Board of Directors of Dong Hai Joint Stock Company of Ben Tre respectfully submits and consults the General Meeting of Shareholders to approve the following contents:

**Issue 1.** Adjusting the net revenue plan 2021:

- Net revenue plan before adjusting: 3.500 billion dong.
- Net revenue plan after adjusting: 3.800 billion dong.

**Issue 2.** Adjusting the plan of profit after tax 2021:

- Plan of profit after tax before adjusting: 399 billion dong.
- Plan of profit after tax after adjusted: 450 billion dong.

**Issue 3.** Adjusting the plan to pay dividends to shareholders 2021:

- The plan to pay dividends to shareholders before adjusted: 35%/charter capital in shares or/and cash.
- The plan to pay dividends to shareholders after adjusted: 50%/ charter capital in shares or/and cash.

**Issue 4.** Approving the investment policy of the Paper Production Joint Stock Company with the investment capital of about VND 1.000 billion (+/-10%).

- Dong Hai Joint Stock Company of Ben Tre occupies over 95% of the charter capital.
- Deployment start time: 2022.
- Estimated time of investment - construction: 03 years.
- Official operating time: in 2025.



At the same time, the General Meeting of Shareholders authorized the Board of Directors to perform the investment implementation in accordance with the law.

**Issue 5.** Adjusting a number of lines in the current business lines of the Company in detail.

Industry code	Business lines before adjustment	Business lines after adjustment	Reason for adjustment
4620	Wholesale of agricultural raw materials (except wood, bamboo) and live animals  Details: Wholesale of feed and related ingredients for cattle, poultry and aquatic animals. <u>Wholesale of paddy, corn and cereals. Import of corn, cereals.</u>	Wholesale of agricultural raw materials (except wood, bamboo) and live animals  Details: Wholesale of feed and related ingredients for cattle, poultry and aquatic animals. <u>Import of corn, cereals (excluding rice, sugar, tobacco).</u>	Clarifying the business scope of the registered industry.
1812	Service activities related to printing	Service activities related to printing  <u>Details: not including printing products such as newspapers, magazines and other printed matter in accordance with the press law; Forms issued by state agencies; Anti-counterfeiting stamps; Financial invoices, cards and papers with available in face value or used to record face value (excluding money).</u>	As above.
1811	Printing	Printing  <u>Details: not including printing products such as newspapers, magazines and other printed matter in accordance with the press law; Forms issued by state agencies; Anti-counterfeiting stamps; Financial invoices, cards and papers with available in face value or used to record face value (excluding money).</u>	As above.
4659	Wholesale of other machinery and equipment and spare parts  Details: Wholesale, import and export of industrial machinery, equipment and spare parts	Wholesale of other machinery and equipment and spare parts  Details: Wholesale, import and export of industrial machinery, equipment and spare parts <u>(excluding video recording items and items that foreign investors are not allowed to access)</u>	As above.

Assign the General Director – the legal representative of the Company to perform necessary procedures to adjust the business lines of the Company in accordance with the law and in accordance with the content approved by the General Meeting of Shareholders.

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**Issue 6.** Amending Clause 1, Article 4 of the Company's Charter regarding the main business lines of Company.

<b>Industry code</b>	<b>Name of industry and business line</b>
1020	Processing and preserving of fisheries and fishery products
0322	Inland aquaculture
4632	Wholesale of food Details: Wholesale, import and export of fisheries and fishery products
4620	Wholesale of agricultural raw materials (except wood, bamboo) and live animals Details: Wholesale of feed and related ingredients for cattle, poultry and aquatic animals. Import of corn, cereals (excluding rice, sugar, tobacco).
1702	Manufacture of corrugated paper and paperboard and of containers of paper and paperboard Details: Producing packaging from paper and paperboard
2220	Manufacture of plastics products Details: Producing packaging from plastic
1812	Service activities related to printing Details: not including printing products such as newspapers, magazines and other printed matter in accordance with the press law; Forms issued by state agencies; Anti-counterfeiting stamps; Financial invoices, cards and papers with available in face value or used to record face value (excluding money).
<b>1701 (Main)</b>	<b>Manufacture of pulp, paper and paperboard</b>
1811	Printing Details: not including printing products such as newspapers, magazines and other printed matter in accordance with the press law; Forms issued by state agencies; Anti-counterfeiting stamps; Financial invoices, cards and papers with available in face value or used to record face value (excluding money).
4662	Wholesale of metals and metal ores Details: Wholesale, import and export of iron and steel
4659	Wholesale of other machinery and equipment and spare parts Details: Wholesale, import and export of industrial machinery, equipment and spare parts (excluding video recording items and items that foreign investors are not allowed to access)
4933	Freight transport by road
4669	Other specialized wholesale n.e.c Details: Wholesale, import and export: paper, paper packaging, plastic packaging, pulp, raw materials for the paper industry
5022	Inland freight water transport

Assign the General Director - Legal representative of the Company to complete, sign and issue the Charter in accordance with the law.

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The Board of Directors of the Company respectfully requests the General Meeting of Shareholders consider and approve the above content.

Best regards!

**ON BEHALF OF BOD**

**CHAIRMAN OF BOD**



**LUONG VAN THANH**





## CÔNG TY CỔ PHẦN ĐÔNG HẢI BẾN TRE

DONG HAI JOINT STOCK COMPANY OF BENTRE

ĐC: Lô AIII, Khu công nghiệp Giao Long, Xã An Phước, Huyện Châu Thành, Tỉnh Bến Tre, Việt Nam

Tel: 075.2470655 - 3611666 \* Fax: 075.3635221 - 3611222

Email: donghaibentre@yahoo.com \* Website: www.dohacobentre.com.vn

*Ben Tre, date 03 month 12 year 2021*

### WRITTEN OPINION FORM Dong Hai Joint Stock Company Of Ben Tre

#### I. SHAREHOLDER'S INFORMATION:

1. Individual/organization name: .....
2. ID card/Passport/ Business License No.: .....
3. Date of issue: ..... Place of issue: .....
4. Address: .....
5. Tel: .....
6. Email: .....
7. Number of owned/represented shares: ..... shares
8. Number of votes according to owned/represented shares: ..... shares

#### II. COMPANY'S INFORMATION:

1. Company's name: **DONG HAI JOINT STOCK COMPANY OF BEN TRE**
2. Address: Lot AIII, Giao Long Industrial Zone, An Phuoc Ward, Chau Thanh District, Ben Tre Province, Viet Nam.
3. Registration Certificate No.: 1300358260 issued by the Department of Planning and Investment of Ben Tre Province for the first time on 2<sup>nd</sup> April 2003, amended for the 19<sup>th</sup> time on 7<sup>th</sup> September 2021.

#### III. PURPOSE OF COLLECTING OPINION:

The Board of Directors of Dong Hai Joint Stock Company of Ben Tre organizes to collect written opinions of shareholders to approve the following issues:

- Adjusting the net revenue plan 2021.
- Adjusting the profit plan after tax 2021.
- Adjusting the plan to pay dividends to shareholders 2021.
- Approving the investment policy of the Paper Production Joint Stock Company with an investment capital of about VND 1.000 billion (+/-10%).
- Adjusting a number of lines in the current business lines of the Company in detail.



- Amending Clause 1, Article 4 of the Company's Charter regarding the main business lines of Company.

The documents attached to the opinion form are posted on the Company's website, shareholders can download it at the link: [www.dohacobentre.com.vn](http://www.dohacobentre.com.vn) in the section of Shareholder relations.

#### IV. VOTING OPINION OF SHAREHOLDERS

NO.	Content	Agree	Disagree	No comments
1	Approving the adjustment of the net revenue plan 2021	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Approving the adjustment of the profit plan after tax 2021	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Approving the adjustment of the plan to pay dividends to shareholders 2021	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Approving the investment policy of the Paper Production Joint Stock Company with an investment capital of about VND 1.000 billion (+/-10%)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Adjusting a number of lines in the current business lines of the Company in detail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Amending Clause 1, Article 4 of the Company's Charter regarding the main business lines of Company	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### **Notes on the voting method:**

- Shareholders choose and mark (✓) or (x) one of three opinions: **Agree, Disagree** or **No comments**;
- When all three boxes (Agree, Disagree, No comments) on the consulted issue are not marked, but the shareholder still signs, clearly writes his/her name and stamps (if the shareholder is an organization) in this form, it is considered to have no comments;
- In case the Shareholders authorize another person to exercise the voting right, the authorized person must enclose the answered opinion form and the original Letter of Authorization or a notarized/certified copy valid from a competent authority ("Authorization Letter"). The opinion form that is not enclosed with the Letter of Authorization is considered an invalid form.



**V. DEADLINE FOR SUBMITTING OPINIONS:**

Shareholders send the answered opinion form to the Company before 15:00 on December 15, 2021 in one of the following forms:

1. Send in a sealed envelope to the mailing address below:

Mailing address: **DONG HAI JOINT STOCK COMPANY OF BEN TRE**

Address: **Lot AIII, Giao Long Industrial Zone, An Phuoc Ward, Chau Thanh District, Ben Tre Province, Viet Nam.**

2. Send to the official registered email of the Company below:

Email: [donghai@dohacobentre.com](mailto:donghai@dohacobentre.com) or [danthanhnt138@gmail.com](mailto:danthanhnt138@gmail.com)

....., date ... month ... year 2021

**CONFIRMATION OF  
SHAREHOLDER**

*(Signature with full name, stamped if  
institutional shareholder)*

**ON BEHALF OF THE BOARD OF  
DIRECTORS**

**CHAIRMAN OF THE BOARD OF  
DIRECTORS**



**LUONG VAN THANH**



SOCIALIST REPUBLIC OF VIETNAM  
Independence - Freedom - Happiness

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**THE LETTER OF AUTHORIZATION**

*Re: Collect shareholders' opinions in writing*

**To: Dong Hai Joint Stock Company of Ben Tre**

**1. MANDATOR:**

Individual/organization name: .....  
Legal representative (*in case shareholders are organizations*): .....  
ID card/Passport/ Business License No.: .....  
Date of issue: ..... Place of issue: .....  
Address: .....  
Tel: .....  
Email: .....  
Number of owned/represented shares: ..... shares

**2. AUTHORIZED PERSON:**

Individual/organization name: .....  
ID card/Passport: .....  
Date of issue: ..... Place of issue: .....  
Address: .....  
Tel: .....  
Email: .....  
Number of authorized shares: ..... shares

***Content of Authorization:***

- The authorized party is entitled to represent the mandator to vote on all the contents of the written opinion form of Dong Hai Joint Stock Company of Ben Tre and exercise all rights and obligations related to the number of authorized shares.
- We are fully responsible for this authorization and commit to strictly comply with the current provisions of the Law and the Charter of Dong Hai Joint Stock Company of Ben Tre./.

Date ... month ... year 2021

**MANDATOR**

*(Sign and write full name, seal if applicable)*

**AUTHORIZED PERSON**

*(Sign and write full name)*

**Note:**

- *The authorized person cannot re-authorize another person. If the mandator is an organization, it is necessary to have the signature of the legal representative of the organization and the seal of the organization.*
- *Please send this Letter of Authorization along with the Written Opinion Form.*